

**Town of Three Lakes Plan Commission
Special meeting Agenda/Minutes
January 12, 2010 5:30 pm
Town of Three Lakes Board Room
6965 West School Street**

Commissioners present: Mike Kwaterski, Dr. Bill Martineau, Ed Cottingham, Don Sidlowski.

Excused absence: Tera Fritz, Richard Javenkoski.

Invited: Members of Zoning Advisory Committee: Scott Soder, Norris Ross, George Leimbacher.

Citizen attendees: Mike Miller, Kip Soder

1) Meeting called to order @ 5:30 pm by Chairman Kwaterski, with welcoming remarks.

2) Agenda posted in accordance with Wisconsin Open Meeting Laws and quorum was established.

3) Agenda approval

Motion by Commsnr. Cottingham and seconded-**Approved 4:0**

4) Consider nomination and approval of Plan Commission Secretary

Nominations for Plan Commission (PC) Secretary were opened. Susan Harris nominated by Commsnr. Cottingham, there being no other considerations nominations were closed. Motion by Commsnr. Martineau and seconded- **Approved 4:0** Plan Commission congratulated and expressed its thanks for Susan's willingness to fulfill this position.

5) Consider nomination and approval of Plan Commission Vice-Chairman

Nominations for PC Vice-Chairman were opened. Commsnr. Martineau nominated by Commsnr. Sidlowski, there being no other considerations nominations were closed. Motion by Commsnr. Sidlowski and seconded- **Approved 4:0** Plan Commission congratulated and expressed its thanks for Commsnr. Martineau's willingness to fulfill this position.

6) Joint discussion between Zoning Advisory Committee and Plan Commission to develop structure and process for addressing county permit referrals.

Chairman Kwaterski asked Commsnr. Sidlowski if he had followed through on discussion with Town Attorney Greg Harold following action at Regular Mtg of Town Board on January 5, 2010. Commsnr. Sidlowski reported that Attorney Harold advised that while many towns adopt the ordinance for PC verbatim from the State, the Town Board could modify the ordinance to amend certain duties. It is also clear that the PC can appoint and administer working committees. Discussion ensued of relationship between PC and duties of Zoning Advisory Committee (ZAC).

Many points were made with respect to importance of ZAC remaining intact and a working unit of the PC. Duties to include an expanded role to help create possible future ordinances.

Motion by Commssnr. Cottingham and seconded to temporarily suspend discussion of agenda items 6 & 7 and move to item 8 to allow concerned parties the freedom to be excused. **Approved 4:0**

8) Consider approval of Miller 4 lot Subdivision

Motion by Commssnr. Martineau and seconded to approve preliminary Miller 4 lot Subdivision Survey Map per legal description provided and contingent on the recommendations of ZAC as submitted in unapproved minutes of meeting December 17, 2009. **Approved 4:0**

6) Return to discussion

7) Consider recommendation of structure and process for addressing county permit referrals.

Motion by Commssnr. Martineau and seconded for PC to appoint ZAC as a working sub-committee per statutory authority given to PC. Discussion: It should be noted that all members of ZAC were in favor of maintaining the committee and being a working unit of the PC. A charter for the ZAC with specific duties and responsibilities to be developed at the January 26, 2010 PC meeting. **Approved 4:0**

9) Adjournment

Motion by Commssnr. Cottingham and seconded to adjourn at 6:40 pm. **Approved 4:0**

Mike Kwaterski, Commission Chair
Don Sidlowski, Member-Town Board Chair
Dr. Bill Martineau, Member-Town Board Supervisor
Ed Cottingham- Member
Tera Fritz- Member
Richard Javenkoski- Member

Courtney Peterson -Town Clerk
Sue Harris-Deputy Town Clerk

NOTICE OF POSTING: Time 2:00 pm Date: January 11, 2010 Place: Town Office Door, Library, Chamber
See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law

*Three Lakes is an exceptionally friendly, alluring northwoods community
that emphasizes quality of life for all generations.
We enjoy an unspoiled environment, while creating sustainable economic
opportunities in technology, tourism, cultural arts and agriculture
Three Lakes; Our world whispers quality of life!*